Hospice Cost Reporting and Financial Management Leadership Conference

September 24-25, 2015

Presented by

The Health Group

This program will focus on final preparations for the "new" Hospice Cost & Data Report, revisions to Medicare hospice payments effective October 1, 2015, maintaining Medicare enrollment and billing privileges, CAP management and reporting (including expected changes in CAP reporting for 2015), and other issues of importance to the financial management of the hospice (freestanding or provider-based).

General Information

The Health Group, LLC was formed in 2010 by William T. (Ted) Cuppett, CPA. Ted has provided services to healthcare providers since graduating from West Virginia University in 1974. His experience includes being the Home Health/Hospice niche leader for Dixon Hughes Goodman, PLLC from 2001 through 2010 and serving on the Health Care Expert Panel of the American Institute of Certified Public Accountants. While serving all types of healthcare providers, The Health Group, LLC focuses extensively on serving home health agencies and hospices. Services rendered include reimbursement and cost reporting, financial consulting, strategic planning, mergers and acquisition assistance and due diligence, corporate compliance, and other facets of financial and management activities. Through Cuppett & Associates PLLC, an affiliate of The Health Group, LLC, healthcare providers have access to accounting, financial reporting, and tax services. The Health Group, LLC, and its professional staff, are nationally recognized for serving home health agencies and hospices across the country.

Hotel Reservations

Special rates have been secured with New York-New York; however, to secure these reduced rates (single or double occupancy), you must inform the hotel that you are attending The Health Group, LLC program when making reservations. Reservations can be made online at the 2015 Hospice Cost Reporting & Financial Leadership Conference Attendee Reservation Website:
https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=13887956 **or contact the hotel at 1-866-815-4365 for reservations. The Health Group, LLC reserves the right to cancel any program due to circumstances that might arise. If such were to occur, all registration fees for that program would be refunded; however, any cancellation by an attendee must be received 15 days prior to the conference in order to receive a refund. Any cancellation received after that date will not be refunded. An administrative fee of $50 will be charged on all cancellations.**

Registration Information

Registration for the entire two (2) day program is $495, which includes breakfast and lunch buffets on both days. If you register on or before August 1, 2015, you are entitled to early registration of $425. Additional registrants from the same organization can register at $395 on or before August 1, 2015 or $425 after that date. Attendees can fax, email, or mail registrations. All cancellations will be charged a $50 administrative fee. Do not hesitate to contact us at (304) 241-1261 or contact@healthgroup.com with any questions you may have regarding the conference. If you need to have any special arrangements made, we are available to assist you in any way possible.

PROGRAM OVERVIEW AND OBJECTIVES

For CEOs, Administrators, CFOs, Controllers, Accounting Managers, Non-Financial Management Personnel, Corporate Compliance Officers, Consultants, and Auditors

The *2015 Hospice Cost Reporting and Financial Leadership Conference* has been designed to provide CEOs and Administrators an increased understanding of financial issues of importance as well as afford them the opportunity to better oversee financial activities, including consultants providing financial related services. The program provides CFOs, Controllers, and Accounting Managers with a heightened understanding of many of the issues that they deal with daily. Additionally, non-financial personnel, e.g. compliance officers and clinical managers, gain an increased awareness of financial activities and the interrelationships of these activities with their direct responsibilities. Of course, consultants and auditors to these healthcare providers will gain an increased understanding of the industry and can apply this understanding to the services they provide. This program represents the most comprehensive financial educational program available to hospice providers whether freestanding or provider-based, tax-exempt or proprietary. We continually upgrade the contents of our programs to include the latest information available as well as add topics of timely importance based on market and governmental influences. The specific topics for the upcoming program will include the following:

FINAL PREPARATION FOR COMPLETING THE NEW HOSPICE COST & DATA REPORT

CMS has released the final NEW Hospice Cost & Data Report which is required for all hospice cost report filings for cost reporting years beginning on or after October 1, 2014. This represents an extensive change from the current report and hospices should have already looked at the new financial reporting and statistical requirements. This session will provide a comprehensive understanding of the mechanics of the new report including financial requirements, statistical requirements, and information produced by the report. Attendees will receive a checklist which can be used to accumulate information necessary for completion of the report.

Objectives:

1. ***Identify and discuss the various worksheets used in the cost reporting process and how those worksheets should be completed.***
2. ***Discuss the various cost centers for which reporting is required and their importance.***
3. ***Identify the financial and statistical information necessary to complete the report.***
4. ***Discuss allowable, non-allowable and non-reimbursable costs.***
5. ***Discuss chain operations and how chains should report common costs.***
6. ***Identify those review elements of the cost report that can be used by both those who prepare the cost report and those who review the report.***
7. ***Discuss the value of the information provided by the cost report in managing the Hospice.***

PREPARING FOR THE IMPACT OF HOSPICE PAYMENT REVISIONS

Beginning October 1, 2015, CMS has proposed to modify the structure of the payment rates for routine home care days and continuous care days. This session will focus on the latest information available regarding the financial impact of hospice payment revisions and provide direction to hospices in accounting, financial reporting, and budgeting for these changes. The separate CAP Management and Reporting session will address the CAP revisions which are included in the proposal.

Objectives:

(1) Using the most current information as of the program date, discuss how the proposed variable hospice rates will impact reimbursement to respective hospice providers.
(2) Provide attendees with methods for accounting and financial reporting dealing with variable rates.
(3) Identify management techniques and information to allow for assessing financial results of hospice care.

MANAGING THE MEDICARE AGGREGATE PAYMENT CAP, INCLUDING ANNUAL CAP REPORTING

A significant number of hospices continue to be impacted by the CAP and a greater number of hospices will be impacted in future years. Now that annual self-reporting is required and CMS has determined how the sequestration impacts the CAP liability, this session will provide attendees with a comprehensive understanding of how the CAP is computed, estimating CAP liabilities, and self-reporting for the 2015 CAP Year.

Objectives:

(1) Describe the CAP, its computation, and implications.
(2) Discuss the methods for computing the CAP.
(3) Provide attendees with the tools to self-report their 2015 CAP liability.
(4) Provide attendees with tools for monitoring historical CAP liabilities and the current year CAP liability.
(5) Inform attendees of the changes to be made in the determination of the CAP and associated CAP liabilities.

MANAGING MEDICARE ENROLLMENT

Healthcare reform mandates that all Medicare providers periodically revalidate their Medicare enrollment information on file. In fact, the Medicare enrollment process has taken on a life of its own, as evidenced by the many providers who have lost their billing privileges, as a result of failing to maintain up-to-date information on file.

Objectives:

(1) Discuss the importance of the CMS Form 855 and the information required to be on file.
(2) Identify those circumstances and conditions that require updated information to be submitted.
(3) Discuss policies and procedures that can be established to better ensure information is identified and reported on a timely basis to maintain billing privileges.
(4) Provide attendees with the ability to complete their own CMS Form 855 or work in concert with those performing this task on behalf of the provider.

Registration

To register, remit payment and this completed registration form to The Health Group, LLC, 6220 Mid-Atlantic Drive, Morgantown, WV 26508, fax to (304) 241-1265, or email with credit card information to contact@healthgroup.com. On-site registration will not be accepted. If you prefer, merely register and we will contact you to secure appropriate credit card information.

Name of Attendee (as it should appear on badge)	**E-Mail**	**Cost of Program**

Organization_______________________________ Name_____________________ Telephone_____________________

Address ____

City _____________________________________ State______________________ Zip_________________________

Please fill in amount enclosed:

Registration fee(s) $ ________________________ ☐ Check enclosed ☐ Bill my credit card

Visa Card # _______________________________ Master Card # _______________________________

Name of Cardholder_________________________ Exp. Date ________

Signature of Cardholder ______________________________________ Date _____________